

## Job Description: Production Assistant

West Maquoit Vinegar Works is looking for a part time Production Assistant to join our team making uniquely delicious vinegars from local ingredients. We are looking for help with our bottling and warehouse operations located in Brunswick. Learn all aspects of vinegar production and join our growing small business.

### Part time position to start:

- Flexible scheduling
- 10-15 hours per week
- Starting wage of \$16-\$18 depending on experience

### Responsibilities include:

- Assisting the Production Leader with bottling, capping and labeling bottles.
- Assisting with organization of inventory, and performing a monthly physical count.
- General cleanup duties; sweeping, mopping, dish washing, breaking down of boxes.

### A good candidate will :

- Show attention to detail
- Work quickly and efficiently
- Have excellent communication skills
- Adapt to changing plans and circumstances
- Understand and follow detailed instructions
- Be able to maintain focus in a high distraction environment for extended periods of time.
- Follow and maintain hygiene and sanitation protocols
- Be able to lift and move heavy objects safely up to 50 pounds

Reliable transportation to Brunswick Landing is required.

Previous experience in a kitchen, brewery or laboratory setting is preferred, but not required. Opportunities for increased hours, responsibilities, and wages for the right candidate. Please email [Brad@westmaquoitvinegarworks.com](mailto:Brad@westmaquoitvinegarworks.com) with a summary of your skills and experience.